

VILLAGE OF ALMONT

ORDINANCE 74.2

An Ordinance amending Ordinance 74, Section 74.02, Section 74.03, and Section 74.08.

THE VILLAGE OF ALMONT ORDAINS:

SECTION 74.02. General Policy.

- (a) All purchases shall be evidenced by a purchase order signed by the purchasing officer.
- (b) All sales of Village property shall be evidenced by a written agreement or contract of sale.
- (c) No sale or purchase shall be divided for the purpose of circumventing the dollar-value limitations contained in this Ordinance.

SECTION 74.03. Purchases: Limitations on and Requirements Respecting.


- (a) The purchasing agent is hereby authorized to make purchases on behalf of the Village without prior consent of the Village Council, where each purchase shall not exceed an amount as established by a resolution of the Village Council.
- (b) All purchases in excess of the amount established by Village Council resolution pursuant to Section 74.03(a) shall only be authorized by separate motion of the Village Council.
- (c) All of such purchases, which do not exceed an amount as established by a resolution of the Village Council, may be authorized and ordered by the Village Council without the necessity of advertising for sealed competitive bids.
- (d) Sealed bids shall be asked for in all transactions involving an expenditure in excess of the amount established by a Village Council resolution pursuant to Section 74.03(c), and the transaction shall be evidenced by a written contract approved by the Village Council. This requirement may be waived in instances where the Village Council, by unanimous consent, deems it clearly to the Village's advantage to contract without competitive bidding.
- (e) All open-market purchases shall, wherever possible, be based on competitive bids, which may be solicited by the purchasing officer via telephone, facsimile, mail, or electronic mail. The purchasing officer shall keep a record of all open-market orders and the bids submitted in competition thereon; and such records shall also be open to public inspection.
- (f) Purchases from public utilities with which the Village has a franchise shall not be governed by this Ordinance.

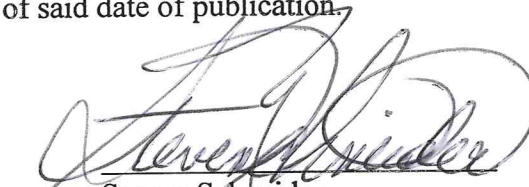
SECTION 74.08. Sale of Property.

- (a) Whenever any Village property, real or personal, is not needed for corporate public purposes, the same may be sold.

- (b) Personal property not exceeding a value to be determined by a resolution of the Village Council may be sold for cash by the purchasing officer for the best price obtainable or traded to the vendor of new equipment replacing it.
- (c) Personal property with the value in excess of the amount established by resolution of the Village Council pursuant to Section 74.08 (b) may be sold after advertising and receiving competitive bids, as provided in Sections 74.04, 74.05, and 74.06 of this Ordinance, and after approval of the sale has been given by the Village Council. Personal property belonging to the Village may be traded to a vendor of new equipment replacing it upon approval of the Village Council.
- (d) Real property shall be sold in the same manner as personal property unless the Village Council shall unanimously determine that it is in the interest of the Village to sell such property without competitive bidding. The sale of land, which shall have been approved by 3/5ths of the Village electors, shall not be subject to the provisions of this Section.

The undersigned President and Clerk of the Village of Almont hereby certify that this Amendatory Ordinance was adopted at a meeting of the Almont Village Council held on the 6th day of July, 1999 and was published in the *Tri-City Times* on the 14th day of July, 1999. The Ordinance was made effective as of said date of publication.


Sally McCrea
Clerk


Steven Schneider
President